

## Frequently Asked Questions

Q. Can I keep the software after I graduate or leave Ohio State?

A. Subject to the license conditions stated in the agreements (such as not decompiling, etc.), the software license is permanently assigned to you if you are a currently enrolled student. After the purchase, the software license continues to reside with you even if you leave Ohio State or graduate.

Q. What does "licensed, not sold" mean?

A. Usually, the use of any software, including retail, is governed by the terms of the end user license agreement. Software sold by retailers also requires that you follow the terms of licensing agreement. The terms of Ohio State's Microsoft Personal Use agreement are fairly typical with the exception that you acknowledge that phone support and documentation are not included. For more information on Product Use limitations and rights, see the agreement for each product and the Microsoft Product Use Rights at [www.microsoft.com/licensing/programs/sel](http://www.microsoft.com/licensing/programs/sel).

Q. How many copies of each application and version can I purchase?

A. You can purchase one copy of each licensed product through the Personal Use Program. For example, you can purchase one Office Professional Plus 2007 and one copy of Office 2004 for Mac Professional is also permissible. You can also purchase new versions of Microsoft Office through the program.

Q: What is included with each product?

A: Each product includes one license and one media kit. The license gives you the right to install the product on one computer.

Q. Does the Personal Use Software limit the number of installs?

A. The media kit bundled with the license is protected with Microsoft's Office Registration Wizard (ORW). The ORW technology allows you to install the product up to two times on a single computer.

Q. What does Windows "Upgrade" license mean?

A. If you want to purchase the Windows Vista Business Upgrade license through the Personal Use Program, you first must have licensed a qualifying operating system for your personal computer or workstation. The qualifying operating systems are:

- Windows XP
- Windows 2000 Professional
- Windows NT Workstation 4.0 or 3.51
- Windows 98, Windows 95, Windows Millennium Edition, and Windows XP Home Edition
- Windows 3.x, Windows for Workgroups 3.x
- MS-DOS
- OS/2
- Macintosh
- UNIX: SCO (Xenix, UnixWare), Sun (Solaris/SPARC, SunOS), Hewlett-Packard (HP-UX), IBM (AIX), Digital (Ultrix, OSF/1, Digital UNIX), SGI (IRIX), or IBM 4680/90

Q. I purchased the Student Buckeye Bundle. Is my license still valid?

A. If you purchased the Student Buckeye Bundle after July 1, 2004, and will graduate by June 30, 2007, you may obtain a permanent license confirmation upon graduation at Tuttle UniPrint, 2055 Millikin Way. Otherwise, you are required to remove the software from your computer by June 30, 2007, as stated in the student acceptance form when you purchased the software <[oit.osu.edu/site\\_license/mslicense](http://oit.osu.edu/site_license/mslicense)>.

Q. What is included in Microsoft Office?

A. Microsoft Office includes:

	<b>Standard 2007</b>	<b>Professional Plus 2007</b>	<b>Enterprise 2007</b>	<b>Office 2004 for Mac Professional Edition</b>
Word 2007	•	•	•	Word 2004
Excel 2007	•	•	•	Excel 2004
PowerPoint 2007	•	•	•	PowerPoint 2004
Outlook 2007	•	•	•	Entourage 2004

Publisher 2007	•	•	Virtual PC for Mac
Access 2007	•	•	Microsoft Messenger
InfoPath 2007	•	•	
Groove 2007		•	
OneNote 2007		•	
Communicator 2007	•		
Integrated Enterprise Content Management	•	•	
Integrated Electronic Forms	•	•	
Advanced Information Rights Management and Policy Capabilities	•	•	

Q. Who do I contact with questions or problems?

A. The OIT Help Desk is prepared to answer technical inquiries, including questions about the installation of the software products. For details, go to [oit.osu.edu/site\\_license/mslicense/answers.html](http://oit.osu.edu/site_license/mslicense/answers.html). Help Desk personnel are available M-F, 7 a.m. to 10 p.m., Sundays, 4 to 10 p.m., and can be reached at [shelp@osu.edu](mailto:shelp@osu.edu) or 614-688-HELP (4357).

For questions about distribution, upgrades, pricing, or promotion of the Microsoft Personal Use Program, call Tuttle UniPrint at 614-292-2000 or send e-mail to [uniprintcustserv@osu.edu](mailto:uniprintcustserv@osu.edu).